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J L MILLS BUILDERS LIMITED (IN LIQUIDATION)

Company number: 1580942

**Liquidators' First Report to Creditors and
Shareholders**

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1. Introduction

J L Mills Builders Limited (In Liquidation) (“the Company”) was placed into liquidation by special resolution of the shareholders on the 27th day of May 2019 at 9:00 am. Thomas Lee Rodewald and Paul Thomas Manning, both Accredited Insolvency Practitioners of Tauranga, were appointed as Joint and Several Liquidators of the company.

In accordance with section 255 of the Act we report on the Company's affairs together with our proposals for conducting the liquidation.

2. Restrictions

This report is not intended for general circulation, nor is it to be reproduced or used for any purpose other than that outlined above without our written permission in each specific instance.

We do not assume any responsibility or liability for any losses occasioned to any party as a result of the circulation, publication, reproduction or use of this report contrary to the provisions of this paragraph.

We reserve the right (but will be under no obligation) to review this report and if we consider it necessary to revise the report in the light of any information existing at the date of this report which becomes known to us after that date.

3. Company information

Date of Incorporation:	30 November 2004	
Trading Address:	22 Tirinui Crest Road, Otumoetai, Tauranga	
Type of business:	Residential Builders	
Date trading ceased:	27 May 2019	
Shareholders:	John Louis Mills	Number of Shares: 50
	Phillipa Mills	Number of Shares: 50
Director:	John Louis Mills	

4. Background and reasons for liquidation

The Company operated as a residential building company completing new builds and renovations. The Director of the company has advised the reason for the failure of the Company is due to lack of profitability. After discussions with various advisors a decision was made to place the Company into liquidation.

Attached as **Appendix 1** is the Declaration of Independence, Relevant Relationships and Indemnities.

5. Statement of affairs

Attached at **Appendix 2** is the Statement of Affairs of the Company. This statement has been prepared based upon financial statements of the Company as at the date of our appointment and as such may be subject to change.

In preparing the statement we have relied on information provided by director of the Company. We have not carried out an audit of the information which has been provided, nor have we subjected the information provided to detailed verification procedures. While we believe the statement, based on the information provided to us, reasonably reflects the position of the Company, we cannot be held responsible for inaccuracies in the report arising from deficiencies in the information or explanations given to us. Inland Revenue figures have been sourced from their website. A claim form has not yet been received.



6. Creditors

List of creditors

Attached as **Appendix 3** is a full list of the names and addresses of creditors in accordance with section 255(2)(c)(ii)(C) of the Act.

Unsecured creditor claims

We attach as **Appendix 4** our Public Notice which sets 1 July 2019 as the day on or before which the creditors of the Company are to make their claims, and to establish any priority their claims may have under section 312 of the Act or to be excluded from the benefit of any distribution made before the debts are claimed or from objecting to the distribution.

Please complete the Unsecured Creditor's Claim form attached as **Appendix 5** and return to us at the following address or by fax or email:

The Liquidators
J L Mills Builders Limited (In Liquidation)
C/- BDO Tauranga Limited
PO Box 15660
TAURANGA 3144
Email: Karen.ragg@bdo.co.nz
Fax: (07) 571 6281

It is too early to reliably estimate what funds, if any, will be available for preferential and unsecured creditors.

Secured creditors notice

Creditors claiming a security interest (including retention of title or other claims) in the Company's assets who:

- have not advised the Liquidators of their security interest; or
- have not received correspondence from the Liquidators concerning their security interest,

Should contact the Liquidators immediately and should not file a claim as an unsecured creditor unless they wish to surrender their charge to the Liquidators.

This report constitutes notice under section 305 (8) of the Act to any secured creditor receiving it that pursuant to section 305 (8) of the Act, you as a secured creditor of the Company are required to (unless you have already advised the Liquidators in writing of such an election or have already received such a notice) elect and notify the Liquidators in writing within 20 working days 1 July 2019 after receipt of this notice, which of the following powers they wish to exercise:

- a. Realise the property subject to your charge, if entitled to do so; or
- b. Value the property subject to your charge and claim in the liquidation as an unsecured creditor for the balance due, if any; or
- c. Surrender the charge to the Liquidators for the general benefit of creditors and claim in the liquidation as an unsecured creditor for the whole debt.



Pursuant to section 305(9) of the Act, if a creditor fails to notify the Liquidators in compliance with this notice within 20 working days 1 July 2019 they will be taken as having surrendered their charge to the Liquidators for the general benefit of creditors and they may then claim in the liquidation as an unsecured creditor for the whole debt.

Creditors meeting

In accordance with section 245 of the Act, for the reasons given in the formal notice attached at **Appendix 6**, we have dispensed with the meeting of creditors.

7. Proposals for conducting the liquidation

The Liquidators will review the Company's books and records to establish if there are any potentially voidable transactions, any potential shareholder current issues and ensure the Director Has complied with their duties and obligations imposed on them under the Companies Act 1993.

The Liquidators will then seek to have the Company removed from the register.

8. Estimated date of completion

It is not practical to estimate the date of the completion of the liquidation at this stage. Our subsequent six monthly reports to creditors will, when appropriate, advise of an estimated completion date.

9. Contact information

If you require any further information or if you have any information that will be of assistance to the Liquidators, please direct enquiries to:

Karen Ragg
Phone: 07 571 6280
Email: karen.ragg@bdo.co.nz

BDO Tauranga Limited
PO Box 15660
TAURANGA 3144
Level 1
525 Cameron Road
TAURANGA 3110

Dated this 27 May 2019

Thomas Lee Rodewald
Joint and Several Liquidator



APPENDICES

Appendix 1 -

Declaration of Independence, Relevant Relationships and Indemnities

J L MILLS BUILDERS LIMITED (IN LIQUIDATION)
Reg No: 1580942

This document requires the Practitioners appointed to an insolvent entity to make declarations as to:

- A. their independence generally;
- B. relationships, including
 - i the circumstances of the appointment;
 - ii any relationships with the Company and others within the previous 24 months;
 - iii any prior professional services for the Company within the previous 24 months;
 - iv that there are no other relationships to declare; and
- C. any indemnities given, or up-front payments made, to the Practitioner.

This declaration is made in respect of ourselves, our co-directors and BDO Tauranga Limited and Rodewald Consulting Limited.

A. Independence

We, Thomas Lee Rodewald and Paul Thomas Manning, of Rodewald Consulting Limited and BDO Tauranga Limited have undertaken a proper assessment of the risks to our independence prior to accepting the appointment as Joint Liquidators of the Company in accordance with the law, RITANZ Code of Conduct and applicable professional standards. This assessment identified no real or potential risks to our independence. We have evaluated the significance of any real or potential risk to Independence and taken such action as is necessary to preserve the Practitioner's Independence. In all cases, we are not otherwise aware of any reasons that would prevent us from accepting this appointment.

i Circumstances of appointment

This appointment was referred to us by Cameron Graham of Sutcliffe Graham & Co, accountant to the Insolvent and Katrina Hulsebosch of Harris Tate, lawyer to the Insolvent.

We had the following pre-appointment contact regarding the matter:

- Thomas Rodewald had phone discussions with Cam Graham and Katrina Hulsebosch on 23 May to discuss the potential liquidation.
- Thomas Rodewald met with Katrina Hulsebosch on 24 May to review the position and hand over the liquidation resolutions.

In our opinion, these meetings do not result in a conflict of interest or duty because:

- It is recognised there is a need for practitioners to provide advice on an insolvency process and the options available for the Company. It is not considered that such advice results in a conflict or is an impediment to accepting the appointment;
- We did not charge any fees for the advice given during the first meeting;
- The nature of the advice provided during the first meeting is such that it would not be subject to review and challenge during the course of our appointment; and

The pre-appointment advice will not influence our ability to be able to fully comply with the statutory and fiduciary obligations associated with our appointment in an objective and impartial manner.

ii Relevant Relationships (excluding Professional Services to the Insolvent)

Other than disclosed herein, neither we, nor our firm, have, or have had within the preceding 24 months, any relationships with the Company, an associate of the Company, a former insolvency practitioner appointed to the Company or any person or entity that has security over on the whole or substantially whole of the Company's property.

There are no other prior professional or personal relationships that should be disclosed.

iii Prior Professional Services to the Insolvent

Neither we, nor our Firm, have provided any professional services to the Company in the previous 24 months, other than those outlined herein.


iv No other relevant relationships to disclose

There are no other known relevant relationships, including personal, business and professional relationships, from the previous 24 months with the Company, an associate of the Company, a former insolvency practitioner appointed to J L Mills Builders Limited or any person or entity that has a valid and enforceable security interest on the whole or substantially the whole of the Company's property that should be disclosed.

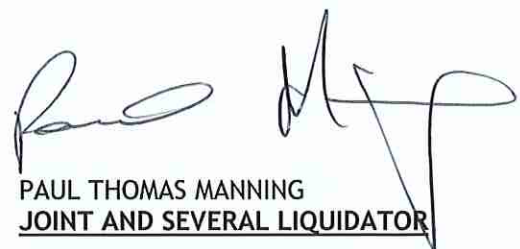
C. Indemnities and up-front payments

We have not been indemnified in relation to this liquidation, other than any indemnities that We may be entitled to under statute and We have not received any up-front payments in respect of my/our remuneration or disbursements.

Dated: 27 May 2019



THOMAS LEE RODEWALD
JOINT AND SEVERAL LIQUIDATOR



PAUL THOMAS MANNING
JOINT AND SEVERAL LIQUIDATOR

NOTE:

1. *If circumstances change, or new information is identified, the Practitioner must update this Declaration and provide a copy to creditors with my/our next communication as well as table a copy of any replacement declaration at the next meeting of the company's creditors.*
2. *Any relationships, indemnities or up-front payments disclosed in the DIRRI must not be such that the Practitioner is no longer independent. The purpose of components B and C of the DIRRI is to disclose relationships that, while they do not result in the Practitioner having a conflict of interest or duty, ensure that creditors are aware of those relationships and understand why the Practitioner nevertheless remains independent.*

Appendix 2 - Statement of affairs

J L Mills Builders Limited (In Liquidation)	
Statement of Affairs as at the date of the appointment of the	
Liquidators being 27 May 2019	
	Estimated
	to realise
Assets	\$
Fixtures & Fittings	<i>Unknown</i>
Stock	<i>Unknown</i>
Debtors	60,222
Motor Vehicles	20,500
	80,722
Less Secured Creditors:	
ANZ Bank New Zealand Limited	unknown
Oregon ITM Group Limited t/a Oregon ITM Mt Maunganui	unknown
	0
Less Preferential Creditors	
IRD - GST	35,824
IRD - PAYE / KSE / KSR	47,313
Staff - Wages	7,416
Staff - Holiday Pay	11,476
	102,029
Deficit before unsecured creditors	(21,307)
Unsecured creditors:	
IRD - Penalties & Interest	3,770
Trade Creditors excluding PPSR Charges	129,095
	132,865
Estimated deficit (subject to costs of Liquidation)	(154,172)
Disclaimer	
<p>This statement should be read in conjunction with the disclaimer on page one of the above Liquidators report and BDO Tauranga Limited have not audited the report and they, their directors or employees accept no liability to any other party in relying on the information presented. The purpose of the report is to give creditors of the company an indication of the financial position of the company as at the date of the appointment of the Liquidators.</p>	

Appendix 3 - List of creditors

Creditor Name	Address 1	Address 2	Address 3
20/20 Glass Plus	PO Box 70296	Fraser Cove	Tauranga 3155
ACC	acclevy@acc.co.nz		
Aerial Master Tauranga	Unit 19	32B Tawa Street	Mount Maunganui 3116
Arid Technologies	3 Tangmere Place	Greerton	Tauranga 3112
BOP Plastering Limited	11 Bellfield Place	Bethlehem	Tauranga 3110
Bunnings	PO Box 14436	Panmure	Auckland 1741
Carters Tauranga	14 Birch Avenue	Judea	Tauranga 3110
Discount Bins Tauranga Limited	24 Sherson Street	Gate Pa	Tauranga 3112
Inland Revenue	PO Box 39010	WMC	Lower Hutt 5045
Jack Shaw Limited	849 State Highway 29	Tauriko	Tauranga 3171
Jutead Holdings Limited t/a Mitre 10 Tauranga	PO Box 620		Tauranga 3112
Katikati Scaffolding Limited	6 Marshall Place		Katikati 3129
Living Business Limited	PO Box 15292		Tauranga 3144
Mason Roofing Limited	147 Leyland Road	R D 7	Tauranga 3179
NZ Windows Tauranga Limited	9 Koromiko Street	Judea	Tauranga 3110
NZCB	PO Box 13405		Tauranga 3141
Plumbing World Tauranga	36 Birch Avenue	Judea	Tauranga 3110
Prime Plumbing Limited	PO Box 8308	Cherrywood	Tauranga 3145
Proclima New Zealand	PO Box 925		Wellington 5010
Smartsparx Electrical Limited	PO Box 8344	Cherrywood	Tauranga 3145
Supreme Lock & Hardware	PO Box 2006		Tauranga 3110
Trifold Products	120 Maleme Street	Greerton	Tauranga 3112
Underground Service Locators	PO Box 19148	Courtenay Place	Wellington 6149
Warehouse Stationery	399 Cameron Road		Tauranga 3110



Appendix 4 - Public notice of appointment

J L MILLS BUILDERS LIMITED (IN LIQUIDATION)
COMPANY NUMBER 1580942
("the Company")

NOTICE OF APPOINTMENT OF LIQUIDATORS
AND
NOTICE TO CREDITORS TO CLAIM

Pursuant to Section 255(2)(a) and
Liquidation Regulation 12 of the Companies Act 1993

Thomas Lee Rodewald and Paul Thomas Manning, both Accredited Insolvency Practitioners of Tauranga, were appointed joint and several liquidators of the Company by special resolution of the shareholders on 27 May 2019 at 9:00 am

NOTICE is hereby given that as joint and several liquidators of the Company, we fix 1 July 2019, as the day on or before which the creditors of the Company are to make their claims, and to establish any priority their claims may have under section 312 of the Companies Act 1993 or to be excluded from the benefit of any distribution made before the debts are claimed, or as the case may be, from objecting to the distribution.

Creditors and shareholders may direct enquiries during normal business hours to:

Karen Ragg

Postal Address BDO Tauranga Limited
 PO Box 15660
 Tauranga 3144

Telephone (07) 571 6280
Facsimile (07) 571 6281
Email karen.ragg@bdo.co.nz
 <http://www.bdo.co.nz/>

Dated this 27 May 2019

Thomas Lee Rodewald
Joint and Several Liquidator



Appendix 5

UNSECURED CREDITORS CLAIM FORM

Section 304(1) Companies Act 1993

NAME AND POSTAL ADDRESS OF CREDITOR IN FULL Principal Contact: E-mail Address: Telephone Number: My Reference is: (if applicable)	* Any personal information collected is for the purpose of administering the claims in accordance with the Companies Act 1993. The information will be used and retained by BDO Tauranga Limited and will be released to other parties only with your authorisation or in compliance with the Privacy Act 1993. Any claim by an unsecured creditor against a company in a liquidation must be in this prescribed form and must - (a) Contain full particulars of the claim; and (b) Identify any documents that evidence or substantiate the claim. You may have access to and request correction of any personal information. (* Not applicable if creditor is not an individual entity within the meaning of the Privacy Act 1993)
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NAME OF COMPANY: J L Mills Builders Limited(In Liquidation)

I, (Name).....
 (If claim is made on behalf of creditor, specify relationship to creditor and authority)

claim that the company was at the date of liquidation indebted to the above named creditor for the sum of (Amount in words and figures):

.....

..... \$.....

STATUS OF CLAIM: 1. I hold no security for the claimed amount 2. I am surrendering the security I hold and I am claiming as an unsecured creditor 3. I am making a preferential claim (Refer details on reverse) 4. I am claiming reservation of title rights pursuant to rights held by me (Refer details on reverse)	TICK <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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Full particulars of the claim are set out, and any supporting documents that substantiate the claim, are identified on the reverse of this form.

(The liquidators may require the production of a document under Section 304(2) of the Companies Act 1993. You are **not required** to attach any supporting documents at this stage, but you may attach them now, if you think it would expedite the processing of the claim.)

SIGNED:	Date:
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Warning	It is an offence under Section 304(6) of the Companies Act 1993 to - Make, or authorise the making of, a claim that is false or misleading in a material particular knowing it to be false or misleading; or Omit, or authorise the omission from a claim of any matter knowing that the omission makes the claim false or misleading in a material particular
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Received (Date Stamp)	RESERVED FOR OFFICE USE: Claim admitted/rejected for voting purposes: <input type="text"/> Signed: <input type="text"/> Date: <input type="text"/> (Delete one)									
	<table style="width:100%;"> <tr> <td style="width:33%;"><u>CLAIM REJECTED FOR PAYMENT:</u></td> <td style="width:33%;">Preferential Claim for: \$ <input type="text"/></td> <td style="width:33%;">Ordinary Claim for \$ <input type="text"/></td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> <td></td> </tr> <tr> <td><u>CLAIM ADMITTED FOR PAYMENT:</u></td> <td>Preferential Claim for: \$ <input type="text"/></td> <td>Ordinary Claim for \$ <input type="text"/></td> </tr> </table>	<u>CLAIM REJECTED FOR PAYMENT:</u>	Preferential Claim for: \$ <input type="text"/>	Ordinary Claim for \$ <input type="text"/>	or			<u>CLAIM ADMITTED FOR PAYMENT:</u>	Preferential Claim for: \$ <input type="text"/>	Ordinary Claim for \$ <input type="text"/>
<u>CLAIM REJECTED FOR PAYMENT:</u>	Preferential Claim for: \$ <input type="text"/>	Ordinary Claim for \$ <input type="text"/>								
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<input type="text"/> Signed Liquidator:	<input type="text"/> Dated									

PARTICULARS OF CLAIM

If the creditor owes money to the company, please give full details

Date	Details of Claim and Identification of Documents that Evidence or Substantiate the Claim	Amount \$
	<p><i>If applicable, less any purchase money security interests in relation to goods supplied by creditor to the company [Describe goods]</i></p> <p><i>If applicable, less debts owed by creditor to the company [Describe goods]</i></p> <p>RETENTION OF TITLE CLAIMANTS ONLY Please provide details of the basis of your retention of title claim and furnish a copy of the documentation showing that such reservation of title clause is a condition of contract.</p>	

PREFERENTIAL CLAIMANTS ONLY

The Seventh Schedule of the Companies Act 1993 sets out those claims which are regarded as preferential and shows their extent and order of priority.

1. Are you claiming the full amount of your claim as preferential? Yes / No

2. If no, what part of the claim is preferential? \$.....

3. Why do you believe you are a preferential creditor?
(eg. Employee, IRD, NZ Customs).....

4. Details of your claim:.....

If applicable please record here your GST Registration number:

And total GST included in your claim: \$.....

Return to: BDO Tauranga Limited
PO Box 15660, Tauranga 3144
Or email: emma.campbell@bdo.co.nz



Appendix 6

**J L MILLS BUILDERS LIMITED (IN LIQUIDATION)
COMPANY NUMBER 1580942
("the Company")**

**Notice of Liquidators Decision to Dispense with Meetings of Creditors
(Pursuant to section 245 Companies Act 1993)**

Thomas Lee Rodewald and Paul Thomas Manning, both Accredited Insolvency Practitioners of Tauranga, were appointed joint and several liquidators of the Company by special resolution of the shareholders on 27 May 2019 at 9:00 am

We do not consider that a meeting of creditors should be held because there are insufficient assets to meet the cost of holding such a meeting and there are limited prospects of funds being available for payment of a dividend to creditors other than to those who hold specific security or have a preferential claim.

No meeting of creditors will be called unless we receive notice in writing from a creditor requiring us to hold a meeting of creditors pursuant to section 314 of the Companies Act 1993 within 10 working days of their receipt of this notice. However the liquidators reserve the right to not hold a meeting if it is felt the request is frivolous or there are no available funds to cover the costs involved.

Notices should be forwarded to:

Postal Address	BDO Tauranga Limited PO Box 15660 Tauranga 3144
Telephone	(07) 571 6280
Facsimile	(07) 571 6281
Email	Karen.ragg@bdo.co.nz http://www.bdo.co.nz/

Dated this 27 May 2019

Thomas Lee Rodewald
Joint and Several Liquidator